

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

Minutes from the meeting held on February 25, by Zoom 2, commencing at 1:00 pm

Present:	K. Shaw, Director of Public Works Services	City of Courtenay
	S. Ashfield, Municipal Engineer	Town of Comox
	D. Hadfield, Director of Operations	City of Campbell River
	J. Humphreys, Environmental Services Coordinator	Strathcona Regional District
	M. Tatchell, CAO	Village of Tahsis
	M. Foort, Chief Financial Officer	Comox Valley Regional District
	K. Douville, Manager of Financial Planning	Comox Valley Regional District
	M. Rutten, General Manager of Engineering Services	Comox Valley Regional District
	V. Schau, Senior Manager of CSWM Services	Comox Valley Regional District
	C. Makinson, A/Manager of CSWM Projects	Comox Valley Regional District
	J. Lee, Manager of CSWM Operations	Comox Valley Regional District
	M. Dinesen, Bylaw Compliance Officer	Comox Valley Regional District
	J. Wallis, Branch Assistant Engineering Services	Comox Valley Regional District

Items Discussed

Introductions

Roundtable introductions.

Minutes

The Comox Strathcona Waste Management (CSWM) Advisory Committee (Committee) reviewed the minutes of the December 22, 2020 Committee meeting. No errors or omissions were noted.

Draft Staff Reports

2021-2025 Proposed Financial Plan – CSWM Service – Function 391

M. Rutten gave an overview of the 2021-2025 Proposed Financial Plan – CSWM Service – Function 391 draft staff report which provides the CSWM Board with the 2021-2025 Recommended Financial Plan and capital plan highlights for the solid waste service functions 391-393.

Advisory comments

There were no questions from the Committee.

Receipt of Unsolicited Organic Waste processing Proposal

V. Schau gave an overview of the CSWM Receipt of Unsolicited Organic Waste Processing Proposal draft staff report informing the CSWM Board of the unsolicited application by Convertus Group North America Inc. for the processing of organic waste material. This report was for information only.

Advisory comments

There were no questions from the Committee.

Regional Organics Composting Facility Design Summary Phase 2

M. Rutten summarized the Regional Organics Composting Facility design summary phase 2 document which provides the project at a glance and answers any known concerns.

Advisory comments

There were no questions from the Committee.

Targeted Amendment of the Solid Waste Management Plan for Regional Organic Facility and Transfer Station Support

C. Makinson gave a verbal update on the upcoming Solid Waste Management Plan (SWMP) targeted amendment submission to the Ministry of Environment and Climate Change Strategy (MoE) to include an organics transfer station and a Regional Organic Composting Facility in support of organics management to achieve CSWM's SWMP waste diversion target of 70 per cent by 2022. Staff will provide participating municipalities with a letter of support template to acknowledge and show support of the targeted amendment by way of council resolution, which will be included as part of the targeted amendment package to be submitted by no later than April 2021.

Advisory comments

There were no questions from the Committee.

Year-end review of the CSWM Illegal Dumping Prevention Program

M. Dinesen provided an overview of the draft staff report for the 2020 Year-End Review of the CSWM Illegal Dumping Prevention Program. This report was for information only.

Advisory comments

M. Rutten: S. Valdal will provide K. Shaw with the costs associated with homeless encampments and tipping landfill fees. These costs are separate from the above report.

M. Dinesen: Asbestos containing material rules for drywall have not triggered an increase in illegal dumping or associated costs over the previous year.

Confidential Item

None

Municipal Service/Project Updates**Recycle BC/GFL Operational Costs**

M. Tatchell: The Village of Tahsis is now required to spend staff and equipment time to load GFL Environmental Ltd. trucks as part of the RecycleBC program. Can the Village be reimbursed for these costs or are they to be absorbed internally?

J. Lee: This is a provincial wide concern. Hours have been tracked and will be forwarded by staff to RecycleBC for earliest resolution.

Statutory Holiday Closures

- K Shaw: the City of Courtenay rollout was well received by public, with an increase of use of their online garbage service application. Will continue to provide social media messaging.
- D. Hadfield: The City of Campbell River will roll out their new system after the May long weekend.
- S. Ashfield: Appears to be a smooth transition. No complaints received.
- J. Lee: There was a smooth transition in the Royston pick-up service area.

The meeting terminated at 1:30 pm.

Certified correct

M. Rutten

Marc Rutten, P.Eng.
General Manager Engineering
Services